

GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

455 Avenue Alhambra, #6 ~ P.O. Box 335 ~ El Granada, California 94018
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AGENDA BOARD OF DIRECTORS MEETING March 7, 2002

SPECIAL MEETING 7:00 p.m. - REGULAR MEETING 7:30 p.m.

The Board has the right to take action on any of the items listed on the Agenda. The Board reserves the right to change the order of the agenda items, to postpone agenda items to a later date, or to table items indefinitely.

CLOSED SESSION

CALL SPECIAL MEETING TO ORDER 7:00 PM, District Office, 455 Avenue Alhambra, El Granada

ADJOURN TO CLOSED SESSION

Conference with Legal Counsel:

- Significant exposure to litigation pursuant to Government Code Section 54956.9 Subdivision (b) (One potential case)

RECONVENE TO OPEN SESSION

Report final Board action, if any, from Closed Session

ADJOURN

REGULAR MEETING

CALL REGULAR MEETING TO ORDER 7:30 PM, District Office, 455 Ave. Alhambra, El Granada

ROLL CALL

Directors: President:	William Katke
Vice President:	Leonard Woren
Secretary:	Fran Pollard
Treasurer:	Laura Stein
Board Member:	Shawn McGraw
Staff: Engineer:	Howard Hoffman
Legal Counsel:	Jonathan Wittwer
Administrator:	Gina Holmes
Assoc. Administrator:	Delia Comito

PLEDGE OF ALLEGIANCE

*Est. Item Start Time & Duration:
7:30 p.m. (5 mins.)*

GENERAL PUBLIC PARTICIPATION

Communications from the Public and members of the District Board and District Staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

CONSENT AGENDA

7:35 p.m.
(10 mins)

All matters listed hereunder constitute a Consent Agenda, are considered as routine by the Board President, and may be acted upon by a single vote of the Board. There will be no Separate discussion of any of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate item.

1. Approval of meeting minutes for December 13, 2001
2. Approval of special meeting minutes for February 15, 2002
3. Approval of meeting minutes for February 21, 2002
4. Approval of warrants totaling \$ 79,389.52 (check #'s: 3236 to 3257)
5. Approval of payments from Bond Administration fund totaling \$2,857.71 (Wittwer: \$2,332.03; Kennedy/Jenks: \$527.68)
6. Authorization of District Engineer to advertise for Televising Inspection bids for portion of mainlines as part of Capital Improvement Project 2001/2002 (District Engineer)

ACTION AGENDA

All matters listed under Action Agenda may be discussed by the Board of Directors. The Board of Directors has the right to act on any of the items on this agenda, postpone the items to a later date, or to table the items indefinitely.

7. Consider vote to authorize contract with Real Estate Agent Lee Engdahl to represent District for office rental and/or acquisition 7:45 p.m. (10 mins.)
8. Request for six-month extension for Class 2B permit: Steve & Jennie Loft; APN: 047-034-270/280/290; Vassar Ave., Princeton; Cl. 2B - Office/Warehouse; Parcel Size: 7,900 Sq. Ft.; Zoning: W 7:55 p.m. (10 mins.)
9. Schedule Special Meeting to prepare 2002 District Calendar with dates/timelines for regular District Business Items, priorities, action steps, and goals 8:05 p.m. (10 mins.)
10. Discuss/consider approving Staff recommendation to temporarily increase District Clerks' work hours from 20-25 to 30-35 per week or greater as needed (Director Katke) 8:15 p.m. (20 mins.)
11. Consider vote to hire a District General Manager 8:35 p.m. (10 mins.)
12. Ratify Committee to search for professional recruiting firms and review and ratify Search Committee recommendations 8:45 p.m. (30 mins.)

✧ BREAK ✧

9:15 p.m. (10 mins.)

13. DIRECTORS' COMMENTS AND COMMITTEE REPORTS

9:25 p.m. (25 mins.)

SEWER AUTHORITY MID-COASTSIDE: Directors Woren and McGraw
Meeting Report, February 25, 2002

ASSESSMENT DISTRICT: Directors Katke and Stein
Meeting Report March 4, 2002

INFORMATION CALENDAR

9:50 p.m. (10 mins.)

14. Administrator's Reports:

- Report of Administrative Activities for January 2002
- Action Summary

15. Engineer's Report:

- Report of Recent Engineering Activities for January 2002

16. Attorney's Report

17. SET FUTURE AGENDA

10:00 p.m. (20 mins.)

Discuss Agenda items for the March 21, 2002 Board Meeting

ADJOURN

Est. Adjournment Time: 10:20 p.m.

At the conclusion of the February 21, 2002 meeting:

Last Ordinance adopted: No. 148

Last Resolution adopted: No. 2001-011